

**JESSE HALL AUDITORIUM DISPLAY CASE  
RESERVATION FORM**

Displays are usually scheduled monthly  
Reservations need to be made in advance by calling the Office of Visitor Relations at  
882-6333. Please return completed form to 104 Jesse Hall

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DISPLAY TITLE \_\_\_\_\_

DATES TO BE DISPLAYED, FROM \_\_\_\_\_ TO \_\_\_\_\_

SPONSORING OFFICE OR DEPARTMENT \_\_\_\_\_

PERSON RESPONSIBLE FOR DISPLAY \_\_\_\_\_

TITLE \_\_\_\_\_ PHONE \_\_\_\_\_

DETAILED DESCRIPTION OF DISPLAY:

**Case details:** Useable space; 7ft. tall by 5ft. 9in. wide and 2ft. deep. Actual cases; 8ft.5in. tall by 6ft. 10in. wide and 2ft. deep. There are 4 movable glass shelves.

**To inform the public of your display, send description to:**

Mizzou Weekly: John Beahler, 407 Reynolds Alumni & Visitor Center  
MU News Bureau: Mary Jo Banken, 329 Jesse Hall

**Also be sure to add your display/event to MU's On-line Events Calendar located at <http://calendar.missouri.edu/>**

**For Office Use Only**

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Received Date: \_\_\_\_\_

Approved Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Confirmation Sent: \_\_\_\_\_